

Attachment C

Contract #15833

Milestone Table

Sponsor: Hanover Caroline SWCD

Name of Project: **York River and Small Coastal Basins Roundtable**

NOTE: For an electronic copy of this form contact Lara Kling, lara.kling@deq.virginia.gov, 804-698-4002

Milestone	Responsible Party	Target Completion Date	Key Deliverable	Progress
Submit quarterly budget and project narrative reports [†] and required forms to DEQ by the 15 th day following the end of each calendar quarter. Progress report includes: narrative, updated milestone table, project financial report, financial narrative	WFC(May Sligh)/HCSWCD	Quarterly through January 15, 2015	report	
Administrative support:				
Processing invoices, making payments, communications with WFC (coordinator), quarterly reports, meeting support	HCSWCD	12/31/14	Fiscal, reporting, meeting support	
Updating website, maintaining license and hosting, surveying partners, project updates	Baywater Communications	12/31/14	webmaster	
WFC: roundtable coordinator partner communications, steering committee meeting planning and project administration	May Sligh	12/31/14	partner communications, steering committees,	

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			project administration	
Special Education, Outreach, Engagement:				
Virginia Citizens for Water Quality annual meeting support	ACB	Fall 2014	Project idea sharing	
York County citizen meeting on Integrated report	DEQ/YCWA and MPRA	9/1/14	education on WQ assessment	
Citizen WQ Monitoring:				
Water Quality Monitoring w/ACB and IWL	ACB/IWL	5/1/14	more citizen monitors in lower York	
Water Quality Report Card w/ACB and York watershed group	ACB and York watershed group	12/31/14	Communication tool	
Post BMP Installation WQ monitoring	LACA	6/30/14	data to determine effectiveness of fencing BMPs in Upper York	
Non-Point Source Pollution Prevention Projects:				
RRRC pet waste behavior survey	RRRC	12/31/14	behavior change in Upper York watershed	
HCSWCD-VCAP/MPRA (Raingardens, rainbarrels, etc)	HCSWCD-VCAP, MPRA	12/31/14	Raingardens, Rainbarrels and Turf to Native	

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			projects	
CBF Oyster Reef ball workshop	CBF	4/9/15	25+ Oyster reef balls constructed	
Dog waste bag stations/flyers	WFC in partnership w/various York basin localities, NGOs, HOAs	12/31/14	4 bag stations/200 flyers for educating public	